

# Fox Island Mutual Water Assoc.

PO Box 35

Fox Island, WA 98333

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**JOB TITLE:** Water System Operator 2

**PAY 2026:** \$82,536 - \$103,170

**SUPERVISOR:** FIMWA Manager

**UPDATED:**

**TO APPLY:** Send resume to:

[fimwa@aol.com](mailto:fimwa@aol.com)

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**SUMMARY:** Under the general supervision of the General Manager, the position requires a higher level of aptitude in operating a public water system. The individual must work independently, solve problems, use good judgment, demonstrate mechanical aptitude, troubleshoot electrical issues, and be a positive team member. The individual will support the general manager and operate as a lead to the Water System Operator 1. The position is subject to an on-call rotation and must live within 30 minutes of Fox Island service area to respond to after-hours emergencies.

## ESSENTIAL FUNCTIONS:

- Conduct excellent public relations with our users, FIMWA members are the owners of the water system.
- Operate as a crew lead for the Water System Operator 1 staff.
- Assist with training & developing staff
- Oversee & inspect contractors work to ensure quality and safety
- Monitor Daily operation of water distribution system – Treatment facilities, pumps, motors etc.
- Checks alarms, reservoir water levels, pump operation, meter readings, soundings & other info.
- Operate & maintain filtration systems
- Operate, monitor & maintain chlorine pumps to ensure proper dosage & replenish as needed.
- Handle hazardous materials
- Basic Electrical Pump House Troubleshooting & repair
- Maintain all water distribution facilities, easements & grounds maintenance not limited to:
  - Meters, valves, hydrants, pump houses, well houses, reservoirs, and surrounding area.
- Operate Backhoe, dump trailer and vac-truck
- Operate/Maintain and perform inspections on assigned equipment not limited to.
  - Trucks, Trailers, compressors, backhoe, power & Hand Tools
- Complete locates within FIMWA's service area.
- Perform water meter/DCVA installation, maintenance, repair & annual testing.
- Perform annual fire hydrant maintenance & valve inspection program.
- Perform installations, maintenance, and repair of water service lines, water mains, pumps, and valves.
- Serve as an on-call responder. (after hours, weekends & Holidays)
- Perform manual labor for extended periods of time with ability to lift 75lbs
- Interpret drawings, maps, and plans.

- Maintain FIMWA's inventory
- Answer Telephone & other reception duties.
- Work with customer service software
  - Complete payments, adjustments & answer customer questions
- Work with AutoCad – update and interpret as needed.
- Maintain water system files such as customer accounts & correspondences.
- Perform other duties as required or assigned.

**MINIMUM QUALIFICATIONS:**

- High school diploma or equivalent.
- Valid WA state driver's license. – must have a driving record acceptable to FIMWA's insurance
- 5 years as a water system operator. Prefer at least (1) year of supervisory experience
- Be able to respond to after-hours incidents within 30 minutes.
- Water Distribution Manager 2 certification
- Cross Connection Control certification
- Water treatment plant operator 1 certification
- Backflow Assembly Tester certification (preferred)
- Flagger certification
- 1<sup>st</sup> Aid/CPR training

**Knowledge of:**

- Effective, professional, and positive interaction with difficult individuals.
- Safety rules & regulations
- Communicating effectively, in both verbal and written form.
- Water distribution operations, facilities, equipment, and materials.
- District boundaries, including meter, water line, hydrant and valve locations.
- Working knowledge of PC-based software including Word processing, spreadsheets, data bases and Windows.
- Defining problem; establishing facts and drawing valid conclusions.
- Managing situations requiring diplomacy, fairness, firmness and sound judgment.
- Inspecting and diagnosing water service and fire hydrant problems.
- Inspecting and diagnosing basic pump house electrical
- Reading, drawing, updating and interpreting various maps, plans, drawings and logs.
- Operating power-driven equipment and ability to back up a trailer.
- Use of hand and power tools.
- Establishing and maintaining cooperative working relationships with supervisors, employees and the general public.
- Water main, water service, fire hydrant & valve maintenance, repair and replacement.
- Work independently

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT:**

Work is performed in both indoor & outdoor work environment. May be required to climb ladders and work in trenches from 10 feet in depth to 110 feet above ground. May be exposed to extreme weather conditions, and dangerous machinery. Physical demands consist of sitting, standing, walking, stooping, kneeling, crouching, and crawling. Use hands and fingers to handle or feel objects, tools, or controls; and lifting and carrying moderately heavy boxes up to 100 pounds. Incumbent wears personal protection as well as protective footwear. Incumbent must be able to see and hear in the normal range, with or without correction. Incumbent must be able to communicate both verbally and in written form with great facility and must be able to be understood. Incumbent must have the stamina to work long hours and overtime. If assigned, must be willing to work irregular schedule, which means weekends, holidays, evenings, and/or varying shifts. Plan and manage projects from design through completion. Work directly with Water System Manager to facilitate scheduling and implementation. Incumbent will be required to help develop and train future personnel.